



Mayor and Town Council
Town of Friendsville
Founded 1765

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Friendsville MD 21531
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Friendsville Mayor & Town Council Minutes
December 2, 2024

Attendance:

Spencer R. Schlosnagle, Mayor
Wanda Guard, Administrative Assistant, Clerk-Treasurer
Council President: Pamela Humberson
Council Members: Michael Artice, James Hook, Edward Kelley, Sheryl MacLane, & Robert Sines.

Citizens/Guests: Lynn Aycock, Jennifer & Terry Uphold, Friendsville Pharmacy, Sherrif Bryson Meyers, Garrett County Sheriff Department & Claire Sullivan, The Republican Newspaper.

Call to Order: Council President Humberson, convened the general meeting of the Mayor and Town Council on December 2, 2024, at 6:00 p.m.

Opening Ceremonies: All attending the meeting recited the Lord's Prayer and the Pledge of Allegiance to the Flag of the United States of America.

Approval of the Agenda – December 2, 2024

Motion #1: (Council member MacLane/Council member Artice) Approval to accept the December 2, 2024, agenda with no additions.
6 in favor/0 opposed/0 abstention. Motion carries.

Approval of the General Meeting Minutes – November 18, 2024

Motion #2: (Council member MacLane/Council member Sines) Approval to accept the general meeting minutes for November 18, 2024, with no corrections.
6 in favor/0 opposed/0 abstention. Motion carries.

To The Floor:

Sheriff Bryson Meyers

Sheriff Meyers reported that there have been no significant crime incidents recently, with most reports being motor vehicle accidents (MVAs). He noted that everything has slowed down during the winter months. Citizens have been initiative-taking in reporting and notifying the department of any issues. He recommended surveillance cameras as a helpful tool; pictures of the individual are extremely helpful. Mayor Schlosnagle emphasizes that the park is already equipped with cameras. Mayor Schlosnagle reiterated the importance of regularly driving around the park, as there have been some cases of vandalism that require attention. It was shared that the "Winter Market" will be in town next Friday, December 13th 4:00 p.m. – 8:00 p.m. which would be nice to have a police presence during the event.

Jennifer & Terry Uphold – Friendsville Pharmacy

Jennifer and Terry Uphold attended the meeting to express their concerns regarding the decision to open Alley #7, located beside Friendsville Pharmacy. Mayor Schlosnagle presented them with a letter

dated November 19, 2024, notifying them of the decision of the council to open the alley. Jennifer expressed her disappointment that the issue of the alley's status was discussed after she had left the previous meeting.

Jennifer Uphold presented a letter she had written to the Mayor and Town Council, dated November 27, 2024. The letter outlined her opposition to reopening the alley and provided justifications for why it should remain closed. The Upholds shared that they had reviewed footage from their surveillance cameras, which showed that no emergency vehicles had used the alley during the period in question. She felt this was done deliberately, which caused her additional hurt. Council President Humberson addressed the Upholds' concerns and reassured them that there was no intention to exclude them or cause harm by discussing the matter in her absence.

The discussion concluded with the Mayor and Town Council acknowledging the Upholds' concerns and appreciating their contributions to the ongoing dialogue regarding the use and status of Alley #7. Sheriff Meyers stated that closing the alley would be acceptable and should not cause any problems.

Motion #3: (Council member Sines/Council member Kelley) Motion to approve the closure of Alley #7, from the corner of Friendsville Pharmacy to Maple Street, using eight delineator posts provided by the Garrett County Sheriff's Office, subject to their availability. The alley will be blocked at the top with a cement trash can and four delineator posts, accompanied by a "Do Not Enter" sign. At the bottom of the alley, four delineator posts will be installed with a "Do Not Block" sign.

5 in favor/0 opposed/1 abstention. Motion carries

Unfinished Business

Concession Stand/ADA Restroom – Update & Lease Agreement

The refrigerator and freezer were delivered and are currently in the garage. Mayor Schlosnagle signed off on the delivery. The Fire Department will assist in moving them into the concession stand, where they will be uncrated and inspected. Since Terry was unavailable on the delivery day, they will help with transferring the appliances into the building.

Mayor Schlosnagle reviewed the lease agreement and informed them of the changes made to the version that was previously emailed. After reviewing Noise Ordinance 2018-01, the following revisions were added to the agreement:

- #5 After 10:00 p.m., with this special permit and the permission of the Mayor and Town Council of Friendsville."
- #6 _____ agrees to follow all Town of Friendsville ordinances.

Motion #4: (Council member Hook/Council member Kelley) Approval to accept the lease agreement for the Friendsville Volunteer Fire & Rescue Department as written.

6 in favor/0 opposed/0 abstention. Motion carries

MD Mesonet Weather Station – Update

Mayor Schlosnagle spoke with James Hyde letting him know that we will need to apply for a zoning special exception. He is fine with this and will need to wait until Spring to move forward with the process of building the station and pouring concrete.

PACE – Funders Meeting Wednesday, January 15, 2025

Mayor Schlosnagle reiterated that the following will be presented at the meeting:

- Enhancing sidewalks and addressing drainage
- 1-Ton maintenance vehicle

New Business

Central Garrett Baseball – Utility Reimbursement Invoice

Mayor Schlosnagle mentioned that this year’s invoice was higher than the previous year. From April to June, the bill for the lower ball field was significantly higher than usual. He is currently working with Potomac Edison to understand the cause of the increase. Council Member Kelley expressed concern that the youth group cannot afford to pay such a large invoice. He also pointed out to the other council members that when we waive community park fees, we need to take into consideration that we as the Town of Friendsville are still paying for expenses to upkeep the park. Additionally, the maintenance team will keep an eye on the meters throughout the year. This issue needs to be addressed, as continuing to receive such high bills is unsustainable.

Deer Park Signs – Courts Sign Proposals (Appendix A)

Motion #5: (Council member MacLane/Council member Artice) Motion to approve the purchase of four court signs (two for basketball courts and two for tennis/pickleball courts) from Deer Park Signs. The signs will be tan with dark green lettering and feature four mounting holes, one in each corner.
6 in favor/0 opposed/0 abstention. Motion carries

Chips Network Proposal (Fiber Optic Cable/Camera) (Appendix B)

Motion #6: (Council member MacLane/Council member Artice) Motion to accept the proposal of \$1,107.60 from Chips Network for the fiber optic cable & camera repair and installation.
6 in favor/0 opposed/0 abstention. Motion carries

Water Bottle Filling Station Proposals (Appendix C)

Motion #7: (Council member MacLane/Council member Artice) Motion to accept the proposal \$2,120.89 from Global Industrial for the purchase of Outdoor Wall Mount Bottle Filling Station and two replacement water filters.
6 in favor/0 opposed/0 abstention. Motion carries

Motion #8: (Council member MacLane/Council member Humberson) Motion to table accepting one of the two proposals received for the installation of the Outdoor Wall Mount Bottle Filling Station until the Worker Compensation status of the contractor is determined.
6 in favor/0 opposed/0 abstention. Motion carries

Clerk’s Report – November

Motion #9: (Council member MacLane/Council member Hook) Approval to accept the clerk’s report, payables, receivables, and salary summary for the month of November.
6 in favor/0 opposed/0 abstention. Motion carries

Mayor’s Report:

- Attended AL/GAR with four council members.
- Attended GC Foundation Board Meeting – awarded 14 grants.

- Attended NMS Board of Education meeting – moving Accident Elementary School to middle school.
- Street Committee - Street signs are fading; start thinking about making notes.
- Still working on tree removal from Yough
- Christmas Dinner & Judges 12/16/2024
- Jess Whittemore and I will be attending the pre-legislative breakfast 12/3/2024 at Garrett College with Senator McKay and Delegate Hinebaugh.
- Garrett County Municipalities (GCM) Meeting 12/4/2024
- Working with Cindy Stone – Zoning Ordinance
- Salary Study Commission meeting on 12/5/2024
- Potomac Edison Representative – Empower MD Lighting
- Reviewed Code Enforcement report from Jarrett Mahoney

Motion #10: (Council member Hook/Council member MacLane) Motion to approve bonus for the Town of Friendsville employees. 6 in favor/0 opposed/0 abstention. Motion carries

To The Floor:

Terry Spear, representing the Friendsville Volunteer Fire & Rescue Department, informed the group that the department had purchased additional property around the fire hall and plans to build additional bays. He requested that the Mayor and Town Council consider transferring ownership of Alley #7, located between Walnut Street and Park Street, to the Fire Department.

Terry Uphold, Friendsville Pharmacy also expressed interest in obtaining ownership of alley #7 between Maple Street and the corner of alley #1.

The Mayor & Town Council members tabled the requests for the alleys at this time for further investigation.

Terry Spear inquired about the status of his purchase of the Town of Friendsville property (Map: 0300 Grid: 0023 Parcel 0080, 0.35 acres). He expressed interest in offering a quick claim deed to expedite and conclude the process.

Motion #11: (Council member MacLane/Council member Artice) Motion to stop legal action on the Town of Friendsville Property (Map: 0300 Grid: 0023 Parcel 0080, 0.35 acres and to allow Terry Spear to move forward with a Quick Claim Deed on the property. 6 in favor/0 opposed/0 abstention. Motion carries

Committees Reports:

- **Buildings:** Nothing
- **Safety:** Nothing
- **Streets & Sidewalks:** Nothing
- **Community Park:** Nothing, except the maintenance team will keep monitoring the electricity on the lower & upper ballfields.
- **Trees & Shrub:** Nothing
- **Economic Development:** Nothing

Concerns of Council Members:

The next Mayor & Town Council meeting will be on January 6, 2024, starting at 6:00 p.m.

Upcoming Important Dates

- Notice of Voter Registration – Tuesday, December 10, 2024, 6:00 p.m. – 8:00 p.m.
- Petition of Office – Due no later than 12:00 noon on Monday, January 13, 2025
- Notice of Voter Registration – Tuesday, January 14, 2025, 6:00 p.m. – 8:00 p.m.
- 2025 Election – February 11, 2025

Adjournment:

Motion #12 (Council member Hook/Council member Artice): Approval to adjourn the meeting.
6 in favor/0 opposed/0 abstention. Motion carries.

The meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Wanda M. Guard

Wanda M. Guard,
Administrative Assistant, Clerk-Treasurer

Approved:

Senas R. Schlomach,
Mayor

1/13/2025

Basketball Court

NO Bicycles
Skateboards
Roller Blades
Roller Skates
No Pets

Do not abuse net
or other equipment

Qty. 2

Sign: 12" Wide x 18" High
Alupanel, 1 Sided
\$76.00 Each

Tennis & Pickleball Court

NO Bicycles
Skateboards
Roller Blades
Roller Skates
No Pets

Do not abuse net
or other equipment

Qty. 2

Sign: 12" Wide x 18" High
Alupanel, 1 Sided
\$76.00 Each



CHIPS Network Inc.
12978 Garrett Highway
Oakland, MD 21550
301-387-5652

12/02/2024

CHIPS Network is pleased to provide the Town of Friendsville with the following project proposal:

Scope: Provide materials and labor to protect existing fiber cable in conduits and mount camera

1. Provide underground vault for fiber coil.
2. Quoted price for other to provide the digging/excavating around existing conduits and to place vault at ground level. CHIPS will provide assistance when ready for conduits to be cut and positioned within vault with fiber unharmed.
 - a. Fiber currently has a bad bend where the center strength member is broken, but fiber cable is operational. Some damage may be incurred with moving fiber into vault. Additional materials & labor may be needed to repair, but with care when moving should not cause any issues.
3. Quoted price for others to provide and install additional 2" conduit or similar to be installed from vault to new concession stand building for new network cable for previously installed camera.
 - a. Assistance/direction of installation can be provided by CHIPS as needed.
4. Provide and install new category 6 outdoor rated cable through existing conduit where existing category 6 cable is too short from previous install. Existing cable will be used as a "pull string" to place new cable in conduit. Cable will be run through new 2" conduit to building and end at camera mounting location. Cable will be terminated using 468B landing pattern and camera verified to be operational.

Exclusions and Clarifications:

- *Equipment such as ladder, safety devices, and testing to be included in price*
- *Completion of approved work could be determined by weather or other unforeseen issues and delays*
- *Excludes weekend and holidays unless otherwise agreed upon*
- *Any delayed or inaccessible access to locations that would prevent continued work maybe be billed at T&M rates*
- *Building access will be requested in advance for ease to all parties*
- *Payment terms are Net30 on completion of job*
- *Unforeseen/non-typical issues will be addressed as soon as they are apparent with approval from both parties*
- *Modifications to scope can be made with written request*
- *Quote is applicable for 30 days from 12/02/2024*

Total Quoted Price with Labor and Materials\$1,107.60

Approval Signature: _____ Date: _____

Appendix C

Account 5166796
 Order # 25739599
 PO #:

Dear WANDA GUARD,

Thank you for placing your order with Global Industrial. Your order details are below. We will send a Shipment confirmation once your item(s) ship.

Please note, orders containing multiple items may generate additional notifications as items may ship separately.

For most up to date information on your order, please [click here](#).

Shipping Address:

WANDA GUARD
 TOWN OF FRIENDSVILLE
 945 COMMUNITY DR.
 FRIENDSVILLE, MARYLAND 21531
 UNITED STATES

Billing Address:

WANDA GUARD
 PO Box 9
 FRIENDSVILLE, MARYLAND 21531 UNITED STATES

Payment Information:

Card Type: Visa
Card Number: XXXX-XXXX-XXXX-9487

Order Date: 12/11/2024 11:36 AM EST



Product Description	Item #	Qty	Price	Total
Global Industrial™ Outdoor Wall Mount Bottle Filling Station w/Filter, Black Country Of Origin: CHINA	270313BKF	1	\$ 1,899.00	\$ 1,899.00

Shipping Method: UPS - GROUND
Estimated Delivery On or Before: Fri, Nov 22



GlobalPure™ Replacement Water Filter, PFAS & Microplastic, 3,600 Gallon Capacity Country Of Origin: CHINA	761215PF	2	\$ 60.95	\$ 121.90
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Shipping Method: UPS - GROUND
Estimated Delivery On or Before: Fri, Nov 22

Subtotal:	\$ 2,020.90
Shipping and Handling:	\$ 99.99
Tax:	\$ 0.00
Total:	\$ 2,120.89

This order is subject to [Global Industrial's Terms & Conditions of Sale](#). Global Industrial objects to any other additional or different terms in your purchase order or acceptance.



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