



*Mayor and Town Council
Town of Friendsville
Founded 1765*

P.O Box 9,
Friendsville MD 21531
Ph: 301-746-5919
info@friendsville.org
www.friendsville.org

Friendsville Mayor & Town Council Minutes
September 9, 2024

Attendance:

Spencer R. Schlosnagle, Mayor
Wanda Guard, Administrative Assistant, Clerk-Treasurer
Council President: Pamela Humberson
Council Members: Michael Artice, James Hook, Edward Kelley, Sheryl MacLane, & Robert Sines.

Citizens/Guests: Terry Spear, Friendsville Volunteer Fire & Rescue Department, Lynn Aycock, Cpl. Dustin Lewis - Garrett County Sheriff's Department, Jennifer Resh & Jennifer Uphold, Friendsville Pharmacy.

Call to Order: Council President Humberson, convened the general meeting of the Mayor and Town Council on September 9, 2024, at 6:00 p.m.

Opening Ceremonies: All attending the meeting recited the Lord's Prayer and the Pledge of Allegiance to the Flag of the United States of America.

Approval of the Agenda – September 9, 2024

Motion #1: (Council member MacLane/Council member Kelley) Approval to accept the September 9, 2024, agenda with no additions or corrections. 6 in favor/0 opposed/0 abstention. Motion carries.

Approval of the General Meeting Minutes – August 19, 2024

Motion #2: (Council member Kelley/Council member Artice) Approval to accept the general meeting minutes for August 19, 2024, with no corrections or additions.
5 in favor/0 opposed/1 abstention. Motion carries.

To The Floor:

Friendsville Volunteer Fire & Rescue Department

Terry Spear asked about the remaining grant funds, which could potentially be used to purchase equipment for the concession stand and ADA restroom. Currently, no change orders have been submitted by the contractor. The remaining balance is \$4,920.10. The fire department will cover the cost of any equipment that exceeds this amount. It is crucial for FEP that the equipment is installed correctly, with nozzles positioned precisely above it. Terry will send an email with a list and pricing details for the equipment. Mayor Schlosnagle will check with Siera Wigfield regarding the purchase of the equipment.

Terry acquired roughly 30 acres of land adjacent to his existing property, which includes a parcel owned by the Town of Friendsville (Map: 0300 Grid: 0023 Parcel 0080, 0.35 acres). He has inquired about the possibility of purchasing this town-owned parcel or, alternatively, requested that the town install a fence around it, as it contains a spring/well.

Garrett County Sheriff's Office

Corporal Lewis, Garrett County Sheriff's Department shared the Town of Friendsville's incident report for the month of August. There was a total of 9 occurrences during the month, 4 community patrols, 1 K9 traffic scan, 1 possible methamphetamine and 3 special assignments. No questions from the floor or town council members. Mayor Schlosnagle reiterated the importance of continuing to patrol the Community Park and that the seven of the eight towns including Town of Friendsville will have Trick or Treat on October 31, 2024, 5:30 p.m. – 7:00 p.m. request patrol that evening.

Unfinished Business

Pickleball Court Updates

Mayor Schlosnagle reported that Todd Diehl moved the posts further out but did not have the paperwork at the time of the original installation. As a result, he will not charge for the adjustments. Additionally, the pickleball court has been repainted.

Business After Hours Event Update

The event is Thursday, September 12, 2024, from 5:00 p.m. – 7:00 p.m.; reminded everyone that if you are planning to attend registration is required. Mayor Schlosnagle reminded that the council should plan to attend.

Halian Landscapes Proposal

We received notification from Charity with Halian Landscapes that they plan to come the week of September 16, 2024, to plant the “sugar maple” tree at 255 Maple Street. She will call closer to the time to confirm the exact date and time of their arrival.

Alleyway – Maple to Walnut

Mayor Schlosnagle will reach out to Paul Harvey to get a cement barrier for the alleyway between Maple Street and Walnut Street near Friendsville Pharmacy. This barrier will need to be painted or have reflective tape added. We have opted for this solution instead of buying bollards from Uline or using the cement-filled barriers that we already own. If the county does not have a barrier available, we will check with the State Highway Administration for options. The signage has been received and is ready for installation.

Annual Holiday Decorating Contest/Christmas Dinner – December 16, 2024

The Mayor & Town Council concurred to keep guidelines and prizes for the annual holiday decorating contest the same as 2023 at the August 19th meeting, Wanda asks for a motion from the floor.

Motion #3: (Council member Sines/Council member MacLane) Approval to accept the 2024 Annual Holiday Decorating Contest guidelines for December 16, 2024, and prizes to be distributed as follows:

- First Place in the Residential Category: \$100.00
- Second Place in the Residential Category: \$75.00
- Third Place in the Residential Category: \$50.00
- First Place in the Business Category: \$100.00
- Second Place in the Business Category: \$50.00

noting that a residence or business is not eligible to win in two consecutive years, ensuring a fair chance for all participants. 6 in favor/0 opposed/0 abstention. Motion carries.

The Christmas/Holiday gathering is set for Monday, December 16, 2024. Council member Kelley confirmed that the Fire Department is available, and the Special Event Committee will be able to cater the dinner.

MML Fall Conference

The City of Cambridge will host the 2024 Excellence in Leadership Fall Conference from November 6-8, 2024, at the Hyatt Regency Chesapeake. Council members MacLane and Artice, along with Mayor Schlosnagle, will attend, traveling down on November 5 and returning on November 8. The early bird registration fee for the conference is \$450.00 per person, and with approximately \$145 per room per person, the total cost will be around \$1,785.00, plus any additional meals and fuel expenses.

Proposals Friend Family Museum

Mayor Schlosnagle reported that Cornerstone Construction, LLC, Rounds Construction, Harner Construction, and Crellin Handyman Services LLC have assessed the necessary work for the Community Legacy grant regarding the Friend Family Museum – Library exterior improvements project to submit proposals. We have received one proposal from Crellin Handyman Services LLC for \$15,500.00 (Appendix A).

Motion #4: (Council member Hook/Council member Sines) Approval to accept the proposal from Crellin Handyman Services LLC.

5 in favor/1 opposed/0 abstention. Motion carries.

New Business

Library Variance Application

Mayor Schlosnagle shared that the planning commission members met on Thursday, August 29, 2024, and gave their recommendation, and we will proceed with a public hearing regarding the zoning ordinance. The Friendsville Board of Zoning Appeals will conduct a public hearing on Tuesday, October 1, 2024, starting at 6:00 p.m. in the Friendsville Town Hall in the council chambers. The Board will review the following docketed case: VR-2024-1: An application submitted by the Ruth Enlow Library of Garrett/Thomas Vose for variance to allow 21 fewer parking spaces than specified in the town ordinance 600D. Mayor would like to have the council members also plan to attend the meeting.

Clerk's Report

Motion #5: (Council member MacLane/Council member Hook) Approval to accept the August clerk's summary & QuickBooks income & salary reports.

6 in favor/0 opposed/0 abstention. Motion carries.

Mayor's Report:

- Reminder: Town of Friendsville will be hosting Business After Hours on September 12, 2024; will need assistance with parking and will need to arrive around 4:45 p.m.
- A program will be held on September 11th at the Veteran's Memorial starting at 5:30 p.m. and would like the council to attend.
- Friendsville Elementary PTO will be having "Trunk or Trick" on Friday, October 18, 2024, 5:00 p.m. – 7:00 p.m. in the Community Park. They are looking for volunteers to assist with the event.
- Friendsville Town Door to Door Trick or Treat will be October 31, 2024, from 5:30 p.m. - 7:00 p.m.
- There will be a rededication of the Bethel Center, Mt. Lake Park, MD on Monday September 23rd at 1:30 p.m. It would be nice if a council member could attend.
- Mayor Schlosnagle requested a motion to reappoint the Tree Committee members: Sheryl MacLane, Dred Lowdermilk, Pam Jasper, Melissa Custer, and Andrea Croskey, with their terms set to expire on June 30, 2025.

Motion #6: (Council member Artice/Council member MacLane) Approval to accept the reappointment of the Tree Committee members: Sheryl MacLane, Dred Lowdermilk, Pam Jasper, Melissa Custer, and Andrea Croskey, with their terms set to expire on June 30, 2025.
6 in favor/0 opposed/0 abstention. Motion carries.

- 2025 Fall conference planning committee meeting on September 10, 2024, regarding speakers for the event. Any topics suggested please feel free to share.
- Mayor Schlosnagle is working with Nathaniel Watkins with the County's IT department regarding cybersecurity for the municipalities in Garrett County.
- Mayor Schlosnagle discussed the potential for increased voting in the 21531 area. He reached out to Bill Jorch, who informed him that we must adhere to the town's charter. The matter has also been communicated to the attorney for further clarification.
- Mayor Schlosnagle requested the council to consider addressing the parking along the main street by sending out a letter to the business owners.

Committees Reports:

- **Buildings:** Nothing
- **Safety:** Nothing
- **Streets & Sidewalks:** There are concerns regarding the sidewalk on Morris Avenue. Council Members Sines, Kelley, and Hook will investigate the issue.
- **Community Park:** Nothing
- **Trees & Shrub:** Nothing
- **Economic Development:** Nothing

Concerns of Council Members: Council member Artice asked if we wanted to consider working on the mural this Fall instead of Spring.

The next Mayor & Town Council meeting will be on September 23, 2024.

Adjournment:

Motion #8 (Council member Hook/Council member Artice): Approval to adjourn the meeting.
6 in favor/0 opposed/0 abstention. Motion carries.

The meeting was adjourned at 7:45 p.m.

Respectfully Submitted,

Wanda M. Guard

Wanda M. Guard,
Administrative Assistant, Clerk-Treasurer

Approved:
Spencer Schlemmer
Mayor
9/23/2024

Crellin Handyman Services LLC

ESTIMATE

EST0479

DATE

09/04/2024

TOTAL

USD \$15,500.00



Peter Kinsinger

Business Number 301-501-0541

1000 Crellin Mine Road

Oakland MD 21550

301-501-0541

crellinhandymanservicesllc.com

peterkinsinger83@gmail.com

TO

Friendsville bank house

info@friendsville.org

DESCRIPTION	RATE	QTY	AMOUNT
Re-paint the museum - pressure wash (soft) entire building - repair windows, eaves, caulk and paint white. **Labor and materials, lift rental included	\$15,500.00	1	\$15,500.00
TOTAL			USD \$15,500.00

Thank you for allowing us to quote your project. We look forward to working with you!

**Material prices subject to change with market