



*Mayor and Town Council
Town of Friendsville
Founded 1765*

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Friendsville Mayor & Town Council Minutes
August 19, 2024

Attendance:

Spencer R. Schlosnagle, Mayor
Wanda Guard, Administrative Assistant, Clerk-Treasurer
Council President: Pamela Humberson
Council Members: Michael Artice, Edward Kelley, and Robert Sines.

Citizens/Guests: Cpl. J Harris, Jennifer Uphold, Lynn Aycock, Brigit Flannery, Matt Fithian, Ana Sines, Bonnie Artice, Pam Jasper, Alea McClintock-Donahue, Mike Robinson, Sandy Robinson, Marty McCabe, Georgia Yoder, Teresa Sines, Kim Alexander, Dan Bourdeaux, Kelsey Artice, & Colton Eversole.

Call to Order: Council President Humberson, convened the general meeting of the Mayor and Town Council on August 19, 2024, at 6:00 p.m.

Opening Ceremonies: All attending the meeting recited the Lord's Prayer and the Pledge of Allegiance to the Flag of the United States of America.

Approval of the Agenda – August 19, 2024

Motion #1: (Council member Kelley/Council member Artice) Approval to accept the August 19, 2024, agenda. 4 in favor/0 opposed/0 abstention. Motion carries.

Approval of the General Meeting Minutes – August 5, 2024

Motion #2: (Council member Artice/Council member Sines) Approval to accept the general meeting minutes for August 5, 2024, with no corrections or additions. 4 in favor/0 opposed/0 abstention. Motion carries.

To The Floor:

Garrett County Sheriff's Office

Corporal Harris, Garrett County Sheriff's Department shared the Town of Friendsville's incident report for the month of July. There was a total of 10 occurrences during the month, 9 community patrols, and 1 burglary investigation. No questions from the floor or town council members.

Greater Business Associates of Friendsville

The Greater Friendsville Business Association (GFBA) made a significant appearance at the Mayor & Town Council meeting. Mike Robinson, President of the GFBA, spoke on behalf of the organization, outlining their goals to foster the growth and prosperity of Friendsville. The GFBA is dedicated to working collaboratively with the Town to enhance the local economy and ensure the town continues to thrive. He introduced the organization's logo and announced the officers: John Crosley as Vice President, Sandy Robinson as Secretary/Treasurer, and Kelsey Artice and Alea

McClintock-Donahue managing the Social Media page. During his presentation, Robinson extended an invitation to the Mayor & Town Council to join their monthly meetings, held on the second Thursday of each month. The association hopes to establish a strong partnership with the Town's leadership, ensuring the efforts of the GFBA align with the best interests of Friendsville. In addition to inviting collaboration, Robinson introduced a potential project aimed at promoting local businesses. The GFBA would like to explore placing signs at the entrances of the town to advertise businesses within Friendsville. This initiative is aimed at boosting visibility for local companies and encouraging visitors and residents alike to support the community's economy. The GFBA plans to further research the design of signs and present their ideas to the Mayor & Town Council at a future meeting. Additional ideas were a Spring Makers Market, Fall Business Tour in the 21531 area, and Lighting Up the Bridge for the Christmas Season. The attached proposal (Appendix A) was presented to the Mayor & Town Council for consideration. After extensive discussion from the floor, Mayor Schlosnagle presented the 2005 Maryland Municipal Annexation procedures. It was noted that Section 5-102 of the Town Charter cannot be altered due to additional State and Federal regulations. Mayor Schlosnagle will research the matter further and provide additional information.

Pickleball Court

Terry Stough shared her thoughts and recommendations about the newly installed pickleball court, which she praised as a valuable addition to the park. She noted that the poles should have been spaced about three inches farther apart. The net height should be 31 inches at the center and 36 inches at the ends, but the poles are positioned almost on the line when they should be set back slightly. A center strap may need to be purchased to keep the net properly aligned, and it was also suggested to buy one for the tennis court. Additionally, she recommended installing a net to divide the two courts. Concerns were raised about the posts tilting inward and the court surface flaking and chipping. Mayor Schlosnagle will meet with the contractor to address these issues.

Friendsville Day Festival Committee

The Mayor and Town Council commended the Friendsville Day Festival Committee for their dedication in organizing a successful event over the weekend, emphasizing how much everyone enjoyed the festivities. Several members brought to the Mayor and Town Council's attention the need to reconsider purchasing shade covers for the park's blacktop area. They shared their concerns regarding the railing along the stage, blocking the view. Additionally, they suggested painting the exterior of the restroom facilities with an artistic design, such as eagle wings, to create a more aesthetic atmosphere and provide a photo opportunity for visitors.

Unfinished Business

Concession Stand & ADA Restroom

Mayor Schlosnagle reported that Cornerstone Construction LLC is progressing with their building project and in the process of putting in the sewer/water lines to the building. They started digging this week for the building.

Business After Hours Event Committee Meeting Update

The committee will meet on Monday, August 26, 2024, at 1:00 p.m. to finalize preparations for the event. The proposals from food vendors, along with other expenses, total approximately \$1,750.00, which exceeds the budget. The committee is requesting additional funds for the event.

Motion #3: (Council member Sines/Council member Kelly) Approval to allocate an additional \$750.00 from the accommodation tax for Business After Hours event on September 12, 2024.

4 in favor/0 opposed/0 abstention. Motion carries.

ESIS (Ace American Insurance Company) – Maple Street Tree Damage Claim

On August 12, 2024, a check for \$2,643.64 was received from ESIS as reimbursement for the Skyline invoice of \$1,600.00 for the removal of the damaged tree, as well as to cover the cost of replacing the tree.

Halian Landscapes Proposal

A proposal from Halian Landscapes (Appendix B) was received to grind the stump where the Maple tree was damaged and removed, dispose of all debris off-site, and provide and install a 2" caliper Red Maple tree. The proposal also includes staking and mulching the tree and providing irrigation bags to ensure proper root establishment. The total cost is \$1,043.64.

Motion #4: (Council member Kelley/Council member Artice) Approval to accept and move forward with the 07/31/2024 proposal from Halian Landscapes for \$1,043.64.

4 in favor/0 opposed/0 abstention. Motion carries.

Community Parks & Playgrounds (CPP) Program – FES Inclusive Playground

Mayor Schlosnagle shared the application submitted to the LAP Local Grants – DNR on August 15, 2024.

Alleyway – Maple to Walnut

The Mayor and Town Council agreed to pursue obtaining a cement barrier painting them bright yellow to block the alleyway at Maple Street on Alley 7 near the Friendsville Pharmacy, instead of purchasing bollards from Uline at a cost of approximately \$640.00. Additional signage will also be needed, and Mayor Schlosnagle will handle securing the signs.



Annual Holiday Decorating Contest/Christmas Dinner – December 16, 2024

The tentative plan for the Christmas/Holiday gathering is set for Monday, December 16, 2024. Council member Kelley confirmed that the Fire Department is available; however, confirmation is still needed regarding the Special Event Committee's ability to cater the dinner. The Mayor & Town Council concurred to keep guidelines and prizes for the annual holiday decorating contest the same as 2023. The winner announcement will be posted to the town's website page, and the town's Facebook page but not at 7:30 p.m. on the same evening.

New Business

Friendsville PTO – Trunk or Treat Event, October 18, 2024

Motion #5: (Council member Artice/Council member Kelley) Approval for Friendsville PTO to hold the Trunk or Treat event on October 18, 2024 & waived the fee for the use of the community park for the event. 4 in favor/0 opposed/0 abstention. Motion carries.

Friendsville Door to Door Trick or Treat

Motion #6: (Council member Sines/Council member Kelley) Approval to have Friendsville Door to Door Trick or Treat on October 31, 2024, 5:30 p.m. – 7:00 p.m. Only visit homes that have their porch lights on. All youth must be accompanied by an adult.

4 in favor/0 opposed/0 abstention. Motion carries.

Mayor Schlosnagle will reach out to Stacey with the State Highway Administration to obtain approval for safety stanchions to be used on the bridge to slow down traffic during the Door-to-Door Trick or Treat event.

MML Fall Conference

The City of Cambridge will host the 2024 Excellence in Leadership Fall conference convening November 6-8, 2024, at the Hyatt Regency Chesapeake.

Mayor's Report:

- Thank you note was received from 2024 Co-Mayor, Kendall Beachy.
- Mayor Schlosnagle is currently gathering proposals for the Community Legacy Grant for the Friend Family Association Museum/Library exterior improvements project. The sealed bids received will be opened on September 9, 2024.
- The Tri-State Truck Show will be held at the community park on Saturday, August 31st. The proceeds will be donated to Hospice and Cindy's Fund organizations.
- Mayor Schlosnagle and Wanda attended the Tri County Council for Western Maryland and the Garrett County Municipalities, Inc. meetings on August 7, 2024. Invitation was extended to the clerks to attend the "Meet & Greet" of the GC Municipalities, Inc.
- The Town of Oakland at Broadford Park was the host for the AL/GAR meeting/dinner on Wednesday, August 14, 2024. Michael Artice, Sheryl MacLane, Pam Humberson, Randy Humberson, Edward Kelley, Kim Thomas & Spencer Schlosnagle attended the event. Sheryl was sworn in as the 2024-2025 President of the Chapter.
- Concession Stand building gutters/downspout was discussed at the last meeting.

Motion #7: (Council member Sines/Council member Kelley) Approval to forgo installing gutters or downspouts on the Concession Stand building currently, with the option to revisit the decision in the future if any issues arise.

4 in favor/0 opposed/0 abstention. Motion carries.

- Kim Friend, Snowy Creek 4-H Club leader shared that their club will be holding a September 11th program at the Veteran's Memorial starting at 5:30 p.m. and would like the council to attend.
- Judy Carbone shared an invitation regarding the Women's Equality Day 2024 (WED2024) which will be celebrated in Garrett County from 6:30 to 8:30 p.m. on Monday, Aug. 26, 2024, at Garrett College's Career Technology & Training Center, in Accident, MD. The event's theme is Women's Equity in Education and is co-sponsored by a coalition of local women's organizations including AAUW-Garrett Branch, Garrett County Commission for Women, The Dove Center, GFWC Civic Club of Oakland, Garrett County Democratic Women, and NSDAR Youghiogheny Glades Chapter. These local organizations will be tabling at the event to offer attendees information about their programs, resources, and opportunities to support the local community. The event is free and open to anyone interested in the topic. Light refreshments and beverages will be served.
- Mayor Schlosnagle contacted the Heritage Area director to discuss potential funding for the mural.

Committees Reports:

- ***Buildings:*** Nothing
- ***Safety:*** Nothing
- ***Streets & Sidewalks:*** Council member Sines noted that the sidewalk in front of the red brick house next to the bank is raised and needs to be ground down to prevent someone from tripping.
- ***Community Park:*** The CP&P Restroom/Electrical Storage project is awaiting approval from the Board of Public Works and is currently on their list for consideration. It was suggested to install an exterior outlet on the building, if feasible.
- ***Trees & Shrub:*** Nothing
- ***Economic Development:*** Nothing

Concerns of Council Members: Nothing

Council President Humberson donated a "Buckwheat" mill bag from the Friendsville Mill to the Town of Friendsville.

The next Mayor & Town Council meetings:

- September 9, 2024, at 6:00 p.m.
- September 23, 2024, at 6:00 p.m.

The Friendsville Town Hall will be closed on Monday, September 2, 2024, for Labor Day Holiday.

Adjournment:

Motion #8 (Council member Artice/Council member Kelley): Approval to adjourn the meeting.
4 in favor/0 opposed/0 abstention. Motion carries.

The meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Wanda Musuard

Wanda M. Guard,
Administrative Assistant, Clerk-Treasurer

Approved:
Jonah Schlosser,
Mayor

9/9/2024