



*Mayor and Town Council  
Town of Friendsville  
Founded 1765*

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**Friendsville Mayor & Town Council Minutes**  
**June 17, 2024**

**Attendance:**

Spencer R. Schlosnagle, Mayor

Wanda Guard, Administrative Assistant, Clerk-Treasurer

Council President: Pamela Humberson

Council members: Michael Artice, James Hook, Edward Kelley, Sheryl MacLane, and Robert Sines.

**Citizens/Guests:** Lynn Aycock, Jennifer Resh, Jennifer Uphold, Friendsville Pharmacy, Dave Kessmann, & CPL Lewis, Garrett County Sherriff's Department.

**Call to Order:** Council President Humberson, convened the general meeting of the Mayor and Town Council on June 17, at 6:00 p.m. to order.

**Invocation/Pledge of Allegiance:** All attending the meeting recited the Lord's Prayer and the Pledge of Allegiance.

***Approval of the Agenda – June 17, 2024***

**Motion #1:** (Council member MacLane/Council member Artice) Approval to accept the June 17, 2024, agenda. 6 in favor/0 opposed/0 abstention. Motion carries.

***Approval of the Public Hearing FY2025 Budget Minutes – June 3, 2024***

**Motion #2:** (Council member MacLane/Council member Kelley) Approval to accept the public hearing Fiscal Year 2025 Budget meeting minutes for June 3, 2024. 6 in favor/0 opposed/0 abstention. Motion carries.

***Approval of the General Meeting Minutes – June 3, 2024***

**Motion #3:** (Council member MacLane/Council member Artice) Approval to accept the general meeting minutes for June 3, 2024. 6 in favor/0 opposed/0 abstention. Motion carries.

***Approval of the Public Hearing CDBG Resolution Minutes – June 3, 2024***

**Motion #4:** (Council member Sines/Council member Kelley) Approval to accept the public hearing CDBG resolution meeting minutes for June 3, 2024. 6 in favor/0 opposed/0 abstention. Motion carries.

**To The Floor:**

Carol McMahon-Calhoun presented to the Mayor & Town council members the possibility of waiving the pavilion fee for the Birds of Prey program. The program is held in the Friendsville Community Park every Monday from 10:00 a.m. – noon starting on June 10 through August 26, 2024. Carol typically

charges for these events through ALL EARTH ECO TOURS LLC, but she generously offers the sessions at no cost to local Friendsville families, and park attendee present on the day of the event. Given the positive impact this program can have on our community and its educational value, she asked for consideration of waiving the pavilion fee or at least only charge \$20.00 per session for the rental. The town receives a lot of visibility from this program. Deron and Sherry Meador of Adventures with Raptors collaborates with Carol to offer the program. Mayor Schlosnagle announced that construction of the concession stand, and ADA-compliant restroom has begun in the community park and she may want to consider using a pavilion located at the lower end of the park.

Corporal Lewis of the Garrett County Sheriff's Department attended the Mayor and Council meeting to share the incident report for the month of May. There was a total of 18 incidents in the Town of Friendsville during this period. The report included 12 community patrols, one traffic enforcement, four process served and one animal complaint.

#### **Unfinished Business:**

##### ***O-2024-03 Ordinance – Fiscal Year 2025 Budget***

Mayor Schlosnagle conducted the second reading of the ordinance. The Fiscal Year 2025 Budget Ordinance will take effect on July 1, 2024.

**Motion #5:** (Council member MacLane/Council member Hook) Approval to accept O-2024-03 Ordinance – Fiscal Year 2025 Budget. 6 in favor/0 opposed/0 abstention. Motion carries.

##### ***Concession Stand & ADA Restroom***

Construction has begun. Mayor Schlosnagle informed Bob and Pam that, since he and several other council members will be attending the MML Conference at the end of June, they might need to assist Wanda with any issues that may arise during his absence.

##### ***Comprehensive Plan***

The public hearing will be scheduled July 23, 2024, to be held at the Friendsville Fire Hall starting at 6:00 p.m. for adoption of the comprehensive plan. Wanda will post the announcement in The Republican Newspaper for two weeks.

##### ***TVR Ordinance Committee***

Wanda informed the group that four committee applications have been received and the information was given to Ed Kelley, the committee liaison. The applicants are Nate Sober, Jamie Fike, Lynn Aycock, and Dave Kessmann.

##### ***Traffic Advisory Committee***

Mayor Schlosnagle confirmed that he will be sending a letter to the committee addressing the following:

- Alleyway one Way – Walnut to Maple (Possible closure)
- Sidewalk/Water Meter Cap
- Friend Family Association Handicap Parking Request
- Town Speed Limit

**Central Garrett Baseball League – Locks/Keys**

Craig Umbel emailed on May 22, 2024, that he will work on a proposal to change them to combination locks and submit that to the Town of Friendsville. Wanda shared to date that she has not received any other information from Craig.

**Community Legacy Grant – Friend Family Museum/Library Exterior Improvements.**

Mayor Schlosnagle announced that on Friday, June 14, 2024, we received notification to proceed with the project. However, due to current financial constraints, we will need to delay the repairs for a while.

**Community Parks & Playgrounds – Community Park Restroom/Electrical Room Renovations**

The project grant is subject to the Board of Public Works (BPW) approval. Once approval is received from BPW then the work can start, and we can move forward with bids.

**Grand Fondo – June 22, 2024 (Friendsville Aide Station Volunteers)**

They are expecting approximately 400-500 bikers this year. The Heritage Area will again sponsor the aide station in Friendsville. The Friendsville Aide Station is the first aide station on the ride, which means they will arrive early but also will be early to get done and you can enjoy your Saturday. Volunteers need to be at the Community Park in Friendsville by 6:45 a.m. – 7:00 a.m. Duties include preparing food and snacks for the riders, setting up and tear down, guides at the road for riders and assisting riders as they come in. Snaggy Mountain Slackards will be playing at the aide station from 8:00 a.m. – 10:00 a.m. Mayor Schlosnagle and Council member Artice have committed to helping that day.

**Friendsville Mural**

Council member Artice shared that he obtained additional information regarding the mural. He measured the building which is 21'9" height and from the window over is it 18' wide. Due to the size of the area, a larger mural will be required. Mayor Schlosnagle shared that the Heritage Area Grant (50/50) or the accommodation tax could cover the cost of the mural. Council member Artice will obtain additional information if we would wait until next Spring for the project.

**New Business**

**Carol McMahon-Calhoun (Birds of Prey)**

**Motion #6:** (Council member MacLane/Council member Sines) Approval to waive the fee for the pavilion for Carol McMahon-Calhoun (Birds of Prey).

6 in favor/0 opposed/0 abstention. Motion carries.

**Stormwater Concept Plan – Friendsville Library 2023**

Mayor Schlosnagle shared that Chad Fike emailed a copy of the concept plan for review. Rob Smith reviewed the plan and had no concerns.

**Skyline Excavating & Tree Service LLC Proposal**

Mayor Schlosnagle reported that a truck from Clean Earth Environmental Solutions struck a tree across from the Jubilee Diner. He has a video of the incident. He and Jarrett Mahoney are working to contact the owners to address the damage. Due to the severity of the damage, he reached out to Skyline for an estimate, as he is concerned the tree might fall into the street, causing additional

costs for the Town. The estimate, dated June 7, 2024, for tree removal, including stump grinding, is \$1,600.00.

**Motion #7:** (Council member MacLane/Council member Kelley) Approval is granted to accept the proposal/estimate from Skyline Excavating & Tree Service LLC for tree removal: the truck-damaged tree across from the Jubilee Diner. The service includes removal, disposal, and stump grinding for \$1,600.00. Following this, the Mayor & Town Council will seek reimbursement for the expense and the cost of a replacement tree from Clean Earth Environmental Solutions.  
6 in favor/0 opposed/0 abstention. Motion carries.

**Motion #8:** (Council member Sines/Council member Hook) Approval to accept the Fiscal Year 2024 (July 1, 2023, to June 30, 2024), amended budget.  
6 in favor/0 opposed/0 abstention. Motion carries.

**Motion #9:** (Council member Artice/Council member Sines) Approval to accept Carol McMahon-Calhoun, June 30, 2029, and Spencer R. Schlosnagle, Member at Large June 30, 2025, to the Planning Commission.  
6 in favor/0 opposed/0 abstention. Motion carries.

**Motion #10:** (Council member MacLane/Council member Kelley) Approval to accept Jennifer Resh, and Robin Sines, Alternate to the Zoning Board of Appeal.  
6 in favor/0 opposed/0 abstention. Motion carries.

The Mayor and Town Council have agreed to reschedule September's meetings to September 9, 2024, and September 23, 2024, due to a conflict with the Labor Day holiday.

#### **Mayor's Report:**

- Robin Bernard will be the new circuit rider starting on June 17, 2024.
- Friendsville Days Co-Mayors, Kendall Beachy and Dominick Ashby, and Princess Paislyn Meyers, and Prince Reed Haggerty were announced at the 4<sup>th</sup> Grade awards ceremony.
- Attended the following meeting this past month:
  - Garrett County Chamber Meeting
  - Heritage Board Meeting
  - Planning Commission Meeting
- Paul Nicol → No additional information on the road closure/detour of MD 42 thru Friendsville.
- Paugh property – no additional updates to date to report.

**Motion #11:** (Council member MacLane/Council member Sines) Approval to pay the registration fee and hotel reservations for Edward Kelley to attend the MML Conference in June 23-26, 2024.  
6 in favor/0 opposed/0 abstention. Motion carries.

**Motion #12:** (Council member MacLane/Council member Hook) Approval for raises for the employees as discussed with council to be effective on 7/1/2024 and on 1/1/2025.  
6 in favor/0 opposed/0 abstention. Motion carries.

#### **Committees Reports:**

- **Buildings:** Nothing

- **Safety:** Nothing.
- **Streets & Sidewalks:** Mayor Schlosnagle shared that Beitzel Corporation did meet with Jennifer & Terry regarding the sidewalk.
- **Community Park:** Nothing
- **Trees & Shrub:** Council member MacLane shared that the Tree Committee was presented the awards for the Tree Poster Contest winners on Friday, June 7, 2024, at the school's 5<sup>th</sup> grade award ceremony.
- **Economic Development:** Nothing

**Concerns of Council Members:** Wanda shared with the council that she has redesigned the website and she be will creating two additional website pages for the committees.

The Next Mayor & Town Council meeting will be on July 1, 2024, at 6:00 p.m.

**Adjournment:**

**Motion #13** (Council member Artice/Council member Hook): Approval to adjourn the meeting.  
6 in favor/0 opposed/0 abstention. Motion carries.

The meeting was adjourned at 7:40 p.m.

Respectfully Submitted,

*Wanda M. Guard*

Wanda M. Guard,  
Administrative Assistant, Clerk-Treasurer

Approved:

*Spencer R. Schlosnagle*  
Mayor

7/15/2024