



Mayor and Town Council
Town of Friendsville
Founded 1765

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Friendsville Mayor & Town Council Minutes
June 3, 2024

Attendance:

Spencer R. Schlosnagle, Mayor

Wanda Guard, Administrative Assistant, Clerk-Treasurer

Council President: Pamela Humberson

Council members: Michael Artice, James Hook, Edward Kelley, Sheryl MacLane, and Robert Sines.

Citizens/Guests: Jen Resh, Jennifer & Terry Uphold, Friendsville Pharmacy, Lynn Aycok, Dave Kessmann, & Claire Sullivan, The Republican Newspaper.

Call to Order: Council President Humberson, convened the general meeting of the Mayor and Town Council on June 3, at 6:00 p.m. to order.

Invocation/Pledge of Allegiance: All attending the meeting recited the Lord's Prayer and the Pledge of Allegiance.

Approval of the Agenda – June 3, 2024

President Humberson asked for any additions or corrections to the agenda. She shared that Connor Norman will not be able to attend this evening. He will be attending on Monday, July 15th.

Motion #1: (Council member Sines/Council member Kelley) Approval to accept the June 3, agenda with the correction. 6 in favor/0 opposed/0 abstention. Motion carries.

Approval of the General Meeting Minutes – May 20, 2024

A motion was made to approve the general meeting minutes. During the discussion of the motion, Council member MacLane addressed the following corrections of the meeting minutes:

1. Page #3 – Under "Alleyway One Way – Walnut to Maple" paragraph. Will need to remove the word "a" in the sentence. It should read "It was decided that Mayor Schlosnagle would reach out to the Traffic Advisory Committee regarding the present situation with the one-way street located at Walnut Street to Maple Street and will address the possible need for stop signs." since four stop signs will be needed.
2. Page #4 – The six paragraph last sentence, the word "member" needs to be added and the sentence should read "Council Member Artice will continue to work with his contact on the details of the mural."
3. Page #6 – Under "Streets & Sidewalks": Council member MacLane stated that the sentence below does not accurately convey her point and needs correction. Original Sentence: "Council member MacLane noted that the speed limit should be 25 when entering town. She suggested dropping it to 25 all the way out at Marlene Schroyer's house coming down Bear Creek Road towards town." After considerable discussion

and since the council could not come to a consensus, Wanda suggested striking the statement from the existing minutes and having Council member MacLane readdress it later.

Motion #2: (Council member Artice/Council member Hook) Approval to accept the general meeting minutes for May 20, 2024, with the corrections.
6 in favor/0 opposed/0 abstention. Motion carries.

To The Floor:

No comments from the floor.

Unfinished Business:

O-2024-03 Ordinance – Fiscal Year 2025 Budget Ordinance

Mayor Schlosnagle introduced & read the ordinance. A public hearing was held at 5:00 p.m. for the ordinance. Wanda shared that this afternoon, we were informed of a correction to the budget for grant funding under the Community Development Block for Guardian Apartments. The revised funding amount is \$259,633.00, not \$267,133.00, which changes the grant total to \$788,000.00, not \$796,000.00, bringing the overall total to \$1,174,000.00, not \$1,182,000.00. A detailed overview of the budget along with the budget highlights, which included the taxes and service charges, capital improvements & personnel for FY2025 were presented. The second reading and adoption of the O-2024-03 Fiscal Year 2025 Budget Ordinance will take place at the Mayor & Town Council meeting on June 17th. The Fiscal Year 2025 Budget Ordinance will become effective on July 1, 2024.

Concession Stand & ADA Restroom

Council member Kelley & Council member Sines met this morning and went over the contract submitted by Cornerstone Construction. They spoke with Jon Hinebaugh inquiring about the window size discrepancy. General agreement #13 the size of the window is 60" x 36". The drawing states the window size is 66" x 36". Craig Umbel's email this afternoon confirmed that the window size will need to be 60" x 36". An amendment will be written stating that the window should be 60" x 36". There was some question of whether the block on the outside should be sealed with a sealant and they are checking with Chris Williams. If so, a work change order will need to be addressed. Once Mr. Hinebaugh obtains the bond which is due on Friday, June 7th, Cornerstone Construction will be able to start construction on Monday, June 10th.

Comprehensive Plan

Mayor Schlosnagle announced that the State of Maryland notified us that the 60-day comment period concluded on Friday, May 31, 2024, and they have provided some recommendations. Mayor Schlosnagle will discuss these recommendations with Dan Bowling in a conference call on Wednesday, June 5, 2024, at 1:00 p.m. A public hearing will be scheduled for some time in July for adoption of the comprehensive plan.

TVR Ordinance Committee

Wanda shared with the group that the "Call for Volunteers-Transient Vacation Rental (TVR) ordinance committee guidelines and application process was posted on the website, Facebook, emailed and posted in the Friendsville Library, USPS, and Friendsville Pharmacy. At this time, she

has received three email inquiries. Extra copies are available. The application is due June 17, 2024. Council member Kelley will be liaison for the committee and shared the importance of providing a brief statement of interest outlining your perspective on TVRs and any relevant experience or qualifications. The aim is to form a diverse committee representing a range of perspectives.

Take Out Signs

Jess Whittemore hung up the takeout signs for the Town of Friendsville. Mayor Schlosnagle shared pictures of the signs with council members.

Alleyway One Way – Walnut to Maple

The Traffic Advisory Committee will meet on July 10, 2024, which will address the issues of the alleyway, stop signs and speed limit signs. The advisory committee will also meet with the business owners and homeowners. Mayor Schlosnagle will coordinate the meetings.

Sidewalk Repairs

Terry Uphold asked to meet with the sidewalk committee to share his concerns and to understand his point of view. Jared Beitzel will also be attending the meeting. Terry pointed out that the barrels were removed before the caulking was dried. Jennifer shared the following quote with the group ""The quality of your work reflects the quality of your character. Focus on excellence in all you do, and success will follow".

Central Garrett Baseball League – Locks/Keys

Craig Umbel emailed on May 22, 2024, that he will work on a proposal to change them to combination locks and submit that to the Town of Friendsville.

Community Legacy Grant – Friend Family Museum/Library Exterior Improvements.

Mayor Schlosnagle shared that nothing else has come through other than the notification of the award, we are waiting on additional documentation before we can move forward with the proposals.

Community Parks & Playgrounds – Community Park Restroom/Electrical Room Renovations

The project grant is subject to the Board of Public Works (BPW) approval. Once approval is received from BPW then the work can start, and we can move forward with bids.

Grand Fondo – June 22, 2024 (Friendsville Aide Station Volunteers)

They are expecting approximately 400-500 bikers this year. The Heritage Area will again sponsor the aide station in Friendsville. The Friendsville Aide Station is the first aide station on the ride, which means they will arrive early but also will be early to get done and you can enjoy your Saturday. Volunteers need to be at the Community Park in Friendsville by 6:45 a.m. – 7:00 a.m. Duties include preparing food and snacks for the riders, setting up and tear down, guides at the road for riders and assisting riders as they come in. Snaggy Mountain Slackards will be playing at the aid station from 8:00 a.m. – 10:00 a.m. Mayor Schlosnagle and Council member Artice have committed to helping that day.

Friendsville Mural

Council member Artice shared that he obtained additional information regarding the mural. A 10 x 12 mural would only need one week booked for the work. It would be beneficial to schedule within the next 5 months; she has one week available in each of the upcoming months. If we were able to book for one of these weeks, she would be willing to give a discount. The council decided to come to the next meeting with some ideas for the mural and for the area to be measured to know which size of mural would work best in the area. A mini grant may be available for the cost of the mural. Wanda also pointed out that required equipment or scaffolding to be provided by the client.

New Business

Letter – Friend Family Association

Mayor Schlosnagle read a letter from the Friend Family Association, Ina Hicks regarding parking issues along the road in front of the building. It was the consensus of the Mayor & Town Council to add this to items to address at the Traffic Advisory Committee meeting in July.

Mayor's Report:

- Next Town wide Yard Sale will be on July 20, 2024, the flyers have been distributed; posted on website and on Facebook.
- Sherriff Meyers or one his deputies will be attending our town council meeting on the third Monday of the month since they are not available on the 1st Monday of the month due to other town council meetings.
- The Celtic Festival was this past Saturday, June 1, 2024, at the Community Park; it was successful, nice attendance and perfect weather. Council member MacLane assisted this year.
- Conference Call on Wednesday, June 5, 2024, with Dan Bowling regarding Comprehensive Plan; planning public hearing in July at the Friendsville Fire Hall. After the date is selected, Council member Kelley will verify with the Fire Hall if the date is available.
- Mayor Schlosnagle is working to obtain the inmates to mow & weed eat the Steel Cemetery and the area behind Friendship Heights.
- Paul E. Nicol, Traffic Engineer with Maryland Department of Transportation State Highway Administration will be coming in August or September to a council meeting to discuss the closing of Rt 42 bridge and detouring traffic through the town next year while they are repairing the bridge.

Clerk's Reports

Motion #3: (Council member MacLane/Council member Hook) Approval to accept the clerk's report, payables, receivables, and salary summary for the month of May.

6 in favor/0 opposed/0 abstention. Motion carries

Committees Reports:

- ***Buildings:*** Noting
- ***Safety:*** Council member Sines inquired about additional pole lights along the sidewalk going to and from the Dollar General Store.
- ***Streets & Sidewalks:*** Council member MacLane did not wish to address the speed limit issue at this time along Bear Creek coming in and going out of town.
- ***Community Park:*** Nothing
- ***Trees & Shrub:*** Council member MacLane shared that the Tree Committee will be

presenting the awards and will announce Tree Poster Contest winners on Friday, June 7, 2024, at the school's award ceremony.

- **Economic Development:** Nothing

Concerns of Council Members: Council President Humberson announced that Jordan Grove has purchased the "Lytle" house. She recommended that he attend tonight's meeting to discuss the possibility of putting gravel on the other side of the road. The council agreed that Jordan should attend a meeting to formally present his request.

The Next Mayor & Town Council meeting will be on June 17, 2024, at 6:00 p.m.

Adjournment:

Motion #4 (Council member MacLane/Council member Hook): Approval to adjourn the meeting.
6 in favor/0 opposed/0 abstention. Motion carries.

The meeting was adjourned at 7:19 p.m.

The Mayor & Town Council members moved into Public Hearing for the Resolution #2024-02 meeting at 7:19 p.m.

Respectfully Submitted,

Wanda M. Guard

Wanda M. Guard,
Administrative Assistant, Clerk-Treasurer

Approved by:
James R. Schlanke
Mayor
6/17/2024

