



*Mayor and Town Council*  
*Town of Friendsville*  
*Founded 1765*

P.O Box 9,  
Friendsville MD 21531  
Ph: 301-746-5919  
info@friendsville.org  
www.friendsville.org

---

**Friendsville Mayor & Town Council Minutes**  
**April 8, 2024**

**Attendance:** Mayor Spencer Schlosnagle, and Wanda Guard, Administrative Assistant, Clerk-Treasurer. Council President: Pamela Humberson Council members: James Hook, Robert Sines, Edward Kelley, Sheryl MacLane, and Michael Artice.

**Citizens/Guests:** Major Colt Ruby, Garrett County Sherriff Office, Jennifer Uphold, Friendsville Pharmacy, Rod Bowser, FVFRD, Jim Lininger, Terry Spear, FVFRD, Kelsey Smith, FVFRD, Craig Umbel, FVFRD & Central Garrett Baseball League, Lynn Aycock, Dave Kessmann, & Claire Sullivan, The Republican Newspaper.

**Call to Order:** Council President Humberson, convened the general meeting of the Mayor and Town Council on April 8, 2024, at 6:00 p.m. to order.

**Invocation/Pledge of Allegiance:** All attending the meeting recited the Lord's Prayer and the Pledge of Allegiance.

**Motion #1:** (Council member MacLane/Council member Artice): Approval to accept the April 8, 2024, agenda. 6 in favor/0 opposed/0 abstention. Motion carries.

**Motion #2:** (Council member MacLane/Council member Artice): Approval to accept the general meeting minutes for March 18, 2024. 6 in favor/0 opposed/0 abstention. Motion carries.

**To The Floor:**

Major Colt Ruby, representing the Garrett County Sheriff's Department, is here to provide a report on the activities within the Town of Friendsville for the month of March. Throughout the month, there were a total of 20 visits made, including 16 patrols, 2 processes, 1 incident, and 1 traffic accident recorded in Friendsville. Overall, it was a notably positive month for the town. During this reporting period, Major Ruby addressed various concerns raised by the community. Notably, it was emphasized that any issues related to dogs should be directed to the animal control department for appropriate handling. He will request ongoing monitoring of park patrols to ensure safety and security. Despite efforts, speeding remains a persistent issue on Main Street. The Sheriff's Department continues to prioritize enforcement measures to address this concern and ensure the safety of residents and visitors alike.

Craig Umbel, representing the Central Garrett Baseball League, communicated to the Mayor and esteemed members of the Town Council about the pressing issue regarding the lighting on Field One. It has come to our attention that there are significant issues with the current lighting system, prompting our concern. They are eager to explore the possibility of replacing the existing lights with more efficient LED lights or bulbs. Currently, there are eight lights per pole, with six poles situated around the field. Following the successful implementation of LED lights in Grantsville, they are now looking to replicate this solution in Accident. However, this endeavor will require rewiring of the poles to accommodate the

new lighting system at the Friendsville field. Craig will undertake thorough research to provide the Council with comprehensive details regarding the cost implications of this proposed upgrade. Initial assessments suggest that the expenses involved may be considerably lower compared to maintaining the existing lights. It is worth noting that the current lighting fixtures were installed early 2000. Craig is collaborating with the Deep Creek Fire Department and Rush Services to explore replacement options for the bulbs. He will diligently research cost-effective alternatives for bulb replacement and present these findings to the Council for consideration. Council member Kelley expressed interest in assisting with the cost of the bulbs once Craig has gathered all necessary information.

**Unfinished Business:**

The Concession Stand and ADA Restroom project was discussed during the meeting. Mayor Schlosnagle noted that the bid previously submitted was not accepted by the Mayor and Town Council. Following this, Sierre Wigfield suggested that the allocated funds could be redirected towards other projects. In an effort to gather more information regarding water and sewage installation requirements for the building, Craig Umbel personally reached out to the Garrett County Utilities and Public Works Department. Additionally, Craig Umbel and Terry Spear will collaborate to review the existing packet of information received from the Garrett County Public Utilities and Public Works department. Their objective is to update the prerequisites for the Concession Stand and ADA restroom project. Once completed, Craig will email the updated packet to Wanda for dissemination to the Council for review. Craig will also attend the next council meeting to present the packet for further discussion. Following considerable deliberation from both the floor and the Council, it was decided to proceed with sending out another bid request for the project. Wanda will arrange for an announcement to be published in the paper, with the announcement scheduled to run on April 25th and May 2nd, 2024. A pre-bid meeting is set for May 6th, 2024, and bids will be opened on May 20th, 2024.

**Motion #3:** (Council member Sines/Council member Kelley): Approval to re-bid the Concession Stand & ADA Restroom with Craig Umbel & Terry Spear revamping the package.  
6 in favor/0 opposed/0 abstention. Motion carries.

The Spring Clean-Up event is planned for the end of the month, with Deep Creek Refuse scheduled to collect large items on May 4, 2024.

No documents regarding the TVR ordinances have been received from Peggy Jamison yet.

Two applications for seasonal maintenance workers were received. The Mayor and Town Council will refer to them as Application A and Application B. Mayor Schlosnagle reviewed the criteria, noting that the positions were advertised in the local newspaper, on the website, and on Facebook. The applications were reviewed, and there was a discussion about the importance of applicants possessing a valid driver's license.

**Motion #4:** (Council member MacLane/Council member Kelley): Approval to offer the position to application A.  
6 in favor/0 opposed/0 abstention. Motion carries.

Wanda initiated contact with the Army Corps of Engineers and Deer Park Signs to procure signs for placement along the Yough River. Mayor Schlosnagle informed the group that a letter from Jeffrey Horneman indicated no objections to the signage. For further guidance, it was suggested to

email Mr. Schuster. Additionally, Mayor Schlosnagle reached out to Vince Klinkner regarding the signs. A quote was obtained from Jesse Brobst at Deer Park Signs for two signs sized at 48"x48" Alu panel (\$380.00 each) with two posts per sign (\$370.00 per sign), totaling \$1,500.00. Payment for the signs would be sourced from the takeout line item. Council Member MacLane expressed concern regarding the size of the signs.

**Motion #5:** (Council member Hook/Council member Sines): Approval to accept Deep Park Signs quote for take-out signs & posts for the Yough River.

5 in favor/0 opposed/1 abstention. Motion carries.

Mayor Schlosnagle informed the group that Doug Butler from Butler Auto Sales is seeking a white truck for maintenance purposes. The Town of Friendsville will be responsible for obtaining the tags and title for the truck.

The tennis court was completed in 2013 at a cost of \$13,000. Mayor Schlosnagle shared that the town received two quotes from A-1 Asphalt Services.

**Estimate #930 \$14, 311.92 (Deposit Due \$4,293.58)**

Sports Surface Coating 13,051 quantity \$12,006.92

Surface thoroughly cleaned and prepped for 2 coats of 100% acrylic primer coating. 2 coats of 100% acrylic color coating 10-13lbs silica sand added per gallon (Color to be determine), Green outer/Blue inner, Hand Scraped any imperfections between color coatings.

Tennis Court Line Painting 1 @ \$600.00

Regulation size tennis court markings.

Pickle Ball Court Markings 2 @ \$800.00

Tennis Court Repair 2 @ \$170.00

Areas surrounding net posts chipped and flaking. Areas to be cleaned of any loose debris and smoothed off.

Sport Court Crack Repair 1 @ \$735.00

Cracks cleaned and made smooth with concrete based filler. Top layered with felt and applied with a polymer glue same color as material coating.

**Estimate #931 \$5,855.44 (Deposit Due \$1,756.63)**

Sports Surface Coating 4,457 quantity \$4,100.44

Surface thoroughly cleaned and prepped for 2 coats of 100% acrylic primer coating. 2 coats of 100% acrylic color coating 10-13lbs silica sand added per gallon (Color to be determined), Hand Scrape any imperfections. Green Court/Blue Keys and Center.

Basketball Court Markings 1 @ \$600.00

Tennis Court Repair 2 @ \$170.00

Areas surrounding net posts chipped and flaking. Areas to be cleaned of any loose debris and smoothed off.

Sport Court Crack Repair 1 @ \$365.0

Cracks cleaned and made smooth with concrete based filler. Top layered with felt and applied with a polymer glue same color as material coating.

Sport Surface Leveling 1 @ \$790.00

Small areas collecting water leveled with a 100% acrylic patch binder. Multiple areas throughout.

**Motion #6:** (Council member Sines/Council member Kelley): Approval to accept both estimates/proposal from A-1 Asphalt Services. The deposit will be taken from the FY2024 budget remaining balance from FY2025 budget. 6 in favor/0 opposed/0 abstention. Motion carries.

Mayor Schlosnagle informed the group that the town has received two quotes from Ringer Electric Inc, provided by Doug Ringer.

**Motion #7:** (Council member Kelley/Council member Sines): Approval to Ringer Electric Inc. to install 3 - 50-amp receptacle boxes, move 3 boxes with switches and receptacles down in pavilion. Plus 3 new receptacles at \$1,180.00 which would be sourced from the community park funds. 6 in favor/0 opposed/0 abstention. Motion carries.

**Motion #8:** (Council member MacLane/Council member Hook): Approval to Ringer Electric Inc. to install six 8ft LED lights and wiring with labor in the maintenance building at \$2,235.00 which would be sourced from the maintenance building fund. 6 in favor/0 opposed/0 abstention. Motion carries.

Mayor Schlosnagle has received the one-way signs and is currently in the process of checking with Miss Utility. Additionally, a letter has been mailed to Yutzy's family. Jennifer Uphold, Friendsville Pharmacy, has requested that trucks also be prohibited from using the alleyway.

Central Garrett Baseball had inquired if we could assist them by providing one of our mowers. After further discussion, it was clarified that they specifically requested a zero-turn mower. Regrettably, we are unable to fulfill their request for a zero-turn mower.

### **New Business**

Mayor Schlosnagle introduced Ordinance 2024-02, the Uninhabitable Building Ordinance amendment, to the group. A second reading of the ordinance will take place during the public hearing scheduled for April 22, 2024, at 5:30 p.m. If there are no objections, the ordinance will go into effect. Copies of the ordinance are available for review at the Friendsville Library, USPS, and Town Hall.

Mayor Schlosnagle shared with the group a letter that he will send to James Tallentire if the council would approve the event. A rental agreement and hold harmless has been received by the group.

**Motion #9:** (Council member Kelley/Council member Hook): Approval to accept the Clyde "Jr" Fike fishing rodeo to take place in our community park on May 18, 2024, and for Mayor Schlosnagle to send a letter of authorization to James Tallentire. 6 in favor/0 opposed/0 abstention. Motion carries.

Mayor Schlosnagle announced that Jess Whittemore has expressed interest in becoming an official member of the Youth Advisory Board as an open member at large. A letter will need to be sent to the commissioners regarding this matter.

**Motion #10:** (Council member MacLane/Council member Kelley): Approval to move forward with the letter to the commissioners requesting that Jess Whittemore be an official member of the

Yough Advisory board.  
carries.

6 in favor/0 opposed/0 abstention. Motion

Council Member MacLane informed the council of the passing of Jane Fox, who had served as a council member and held the position of president during her tenure. She recommended that the Mayor and Town Council donate \$150.00 in her memory to Grace Lutheran Church.

**Motion #11:** (Council member MacLane/Council member Artice): Approval to donate \$150.00 in memory of Jane Fox to Grace Lutheran Church. 6 in favor/0 opposed/0 abstention. Motion carries.

**Mayor's Report:**

- A quote was received from Christy Thomas. 10 Weatherproof tables - tops & bottoms. The town will provide weatherproofing and supplies.

**Motion #11:** (Council member Hook/Council member Artice): Approval to accept the quote from Christy Thomas. 6 in favor/0 opposed/0 abstention. Motion carries.

- The Comprehensive Plan has been sent to the State for a 60-day review process. Two copies are available for the public to review, one copy at the Friendsville Library & one at the town hall.
- Friendsville Elementary 4<sup>th</sup> Grade class came to the town hall on Thursday, April 4, 2024. They did the essays for MML "If I Were A Mayor" contest. They participated in a mock council meeting.
- The Post Office fence has been hit and fell; it has been reported and they have submitted a work order.
- Program Open Space project – any suggestions.
- The Garrett County Health Department presented to each of the towns at the Mayor's meeting a sign to represent the 8 municipalities for "Communities Together...Preventing Underage Drinking".

**Motion #12:** (Council member MacLane/Council member Hook): Approval to accept the clerk's reports for March 2024. 6 in favor/0 opposed/0 abstention. Motion carries.

**Committees Reports:**

- Buildings: Nothing
- Safety: Nothing
- Streets & Sidewalks: Mayor Schlosnagle is working with Paul Nichols & County Roads Department with the drains and streets.
- Community Park: Nothing
- Trees & Shrub: Sheryl shared with the council that the tree committee met on 3/26/2024 with Katherine Phillips. They looked at the two trees at the Lutheran Church; there was nothing wrong with the trees. Recommendation was made to remove the trees.

**Motion #13:** (Council member Kelley/Council member Sines): Approval to obtain quotes for removal of the trees & stumps in front of the Lutheran Church. 6 in favor/0 opposed/0 abstention. Motion carries.

**Motion #14:** (Council member Artice/Council member Kelley): Motion to authorize the Tree Committee to coordinate a tree poster contest with the Friendsville Elementary School 5th grade class. The prizes for the winners will be \$25.00 for 1st place, \$20.00 for 2nd place, and \$15.00 for 3rd place, with \$10.00 awarded to each student participant, if the Tree Committee is unable to procure a tree sapling for them. 6 in favor/0 opposed/0 abstention. Motion carries.

- Economic Development: Nothing

**Concerns of Council Members:** Nothing

**Next Meeting:** Ordinance 2024-02 Public Hearing – April 22, 2024, 5:30 p.m.  
The next town council meeting will be on April 22, 2024, starting at 6:00 p.m.

**Adjournment:**

**Motion #15** (Council member MacLane/Council member Artice): Approval to adjourn the meeting. 6 in favor/0 opposed/0 abstention. Motion carries.

The meeting was adjourned at 7:50 p.m.

Respectfully Submitted,

*Wanda M. Guard*

Wanda M. Guard,  
Administrative Assistant, Clerk-Treasurer

Approved:

*Samuel Schlemmer,*  
Mayor

May 6, 2024